

CLTD 2024/25 FAQs

HIGH-LEVEL TIMELINE

- 11/13/2024 Release of the new (updated) CLTD exam content manual (ECM)
- 2/4/2025 Launch of the new (updated) CLTD learning system
- 5/31/2025 Last day to sit for the current CLTD exam, regardless of any testing issues, no exceptions
- 6/1/2025 Launch of the new (updated) CLTD exam

Q. WHY IS THE CLTD CONTENT BEING UPDATED?

A. APICS certifications follow an industry best practice standard for high-stakes certification programs to evaluate the job roles of supply chain and operations management practitioners and to identify how the functions, skills, and knowledge needed in the role evolve over time. A Job Task Analysis (JTA) evaluation is conducted for CLTD every 3-5 years through an extensive international research project. Qualitative and quantitative results are reviewed by a panel of industry subject matter experts who change CLTD content as outlined in the Exam Content Manual (ECM) based on the research data.

Q. WHAT IS BEING CHANGED WITH THE CLTD CONTENT AND EXAMS?

A. The current version of the CLTD content and exams will be updated to reflect:

- a greater emphasis on sustainability, resilience and governance
- incorporation of concepts from the Supply Chain Operations Reference model (SCOR DS) and the Enterprise Standards of Sustainability
- increased coverage of risk management (where it relates to demand management)
- emerging industry trends like artificial intelligence (AI), machine learning (ML), traceability, blockchain technology, robotics, smart logistics, and the Internet of Things (IoT)

All exam content aligns with the test outline included in the CLTD Exam Content Manual (ECM). The CLTD ECM is free and can be accessed at <https://www.ascm.org/learning-development/certifications-credentials/cltd/ecm/>.

Q. HOW DOES THE CLTD EXAM CONTENT UPDATE AFFECT ME?

A. If you have already begun your CLTD journey, we strongly encourage you to become familiar with your exam timeframe. We also strongly encourage you to consider different impacts to your testing timeframe, including the time you have available to prepare for your exam, the possibility of needing to retake an exam, and other factors, prior to committing to a particular version or study/test-taking timeframe.

The last day to sit for the current CLTD exam is May 31, 2025. On June 1, 2025, the new (updated) exam will be live for all candidates. At no time will both exams be live and available to select between. The exam taken will depend solely on the date you schedule to take your exam.

If you have not begun your journey to earn your CLTD, we strongly encourage you to consider the timelines when evaluating which version of the program to pursue.

Q. WHEN WILL THE NEW EXAM BE AVAILABLE?

A. The new (updated) CLTD exam will be available for testing on June 1, 2025. The last day to take the current exam is May 31, 2025. If your authorization to test (ATT) has an expiration date after May 31, 2025, you will want to schedule your exam according to the version of the exam you wish to take.

Any CLTD test-takers with exams scheduled on or before May 31, 2025 will be administered the current exam. Any CLTD test-takers with exams scheduled on or after June 1, 2025 will be administered the new (updated) exam.

ASCM strongly encourages any CLTD current test-takers to consider scheduling well in advance of the final test date of May 31, 2025 if you wish to sit for the current exam to avoid any test center/exam administration issues or in case the test needs to be retaken.

Q. WHAT DOES THIS MEAN FOR MY CLTD AUTHORIZATION-TO-TEST (ATT)?

A. ASCM is launching an updated version of the CLTD exam, on June 1, 2025. The last day to take the previous/ current version of the exam is May 31, 2025. If your authorization to test (ATT) has an expiration date after May 31, 2025, you will want to schedule your exam according to the version of the exam you wish to take. **Any CLTD test-takers with exams scheduled on or after June 1, 2025, will be administered the new version of the exam, no exceptions.**

Q. CAN CANDIDATES REQUEST AN EXCEPTION TO TAKE THE CURRENT CLTD EXAM AFTER MAY 31, 2025?

A. While ASCM understands that technical, health, or weather-related issues can impact a candidate's scheduled exam, no exceptions can be made to take the current CLTD exam after May 31, 2025. Current CLTD test-takers are advised to be aware of their testing timeframe and to prepare for their exam accordingly.

Q. CAN I USE THE CURRENT CLTD STUDY MATERIAL TO SIT FOR THE NEW (UPDATED) EXAM?

A. We recommend using the new (updated) CLTD Learning System to study for the corresponding exam. For those candidates who already have the current CLTD Learning System, a bridging document detailing the high-level differences between the content for each version of the exam will be available in Q4 2024.

Q. WILL BOTH VERSIONS OF THE EXAMS BE AVAILABLE CONCURRENTLY?

A. No. The last day to sit for the current version of the exam is May 31, 2025. On June 1, 2025, the new exam will be available for testing.

Only one version of the CLTD exam will be available on any given date. The version of the exam that will be available to the candidate will solely depend on what date CLTD test-takers schedule to take their exam.

ASCM is providing all candidates ample time to prepare for the new exam. As mentioned above, a bridging document detailing the high-level differences between the content for each version of the exam will be available in Q4 2024. Candidates can use that document to assist in their decision for which version of the exam to study and sit for.

Q. WHAT DO I DO IF I FAIL THE CURRENT VERSION OF THE EXAM AND DON'T HAVE TIME TO RETAKE IT BEFORE THE NEW (UPDATED) EXAM IS RELEASED?

A. The current CLTD exam will no longer be available as of June 1, 2025. Therefore, it is important that candidates are aware of the timeline and plan accordingly. Any candidate that fails the current CLTD exam will be eligible for discounted retake pricing for the new exam.

Q. WHAT IS INCLUDED IN THE CLTD BUNDLE?

A. The CLTD bundle includes the CLTD Learning System, an authorization to test (ATT) (valid for 12 months), and a 2nd Chance Exam (conditions apply). The learning systems include digital and printed books (accessible for one year from the date of purchase), online study tools featuring quizzes, practice exam, learning activities, and a resource center (instructor support not included). Additionally, the CLTD Exam Content Manual (ECM) will be available exclusively online starting February 4, 2025.

Q. I HAVE ALREADY PURCHASED A LEARNING SYSTEM SEPARATELY; CAN I EXCHANGE IT FOR A BUNDLE?

A. No. We are not able to exchange your purchase. Please note, bundles are non-transferable and non-refundable as per the APICS Exam and Testing Policies Handbook.

Q. I HAVE PURCHASED THE CLTD EXAM AND LEARNING SYSTEM SEPARATELY, DO I QUALIFY FOR A 2ND CHANCE EXAM?

A. No, the CLTD 2nd Chance Exam is only given to candidates who purchase a bundle directly or receive a bundle from an ASCM Partner and meet the conditions for the 2nd Chance Exam, which are outlined in the [APICS Exam and Testing Policies Handbook](#).

Q. HOW LONG IS MY CLTD LEARNING SYSTEM VALID FOR?

A. Your access to the online learning resources is valid for one year from the date of purchase.

Q. HOW LONG DO I HAVE TO TEST IF I PURCHASE A CLTD BUNDLE?

A. Upon purchasing a bundle, you will receive an authorization to test (ATT) that must be used to schedule and sit for your CLTD exam within twelve months.

Q. IF MY ATT EXPIRES, CAN I STILL USE IT OR REQUEST TO HAVE IT EXTENDED?

A. Once an authorization to test (ATT) expires, all fees are forfeited and cannot be extended. ASCM makes every reasonable effort to send courtesy reminders to candidates reminding them to schedule and sit for their exams. However, candidates are responsible for using their ATT before it expires.

Q. IF I REGISTER FOR A CLTD CLASS, DOES MY REGISTRATION INCLUDE A 2ND CHANCE EXAM?

A. If you signed up for a class through an ASCM Authorized Training Partner, we encourage you to reach out to the partner directly.

Q. HOW DO I KEEP MY CLTD CERTIFICATION IN GOOD STANDING?

A. Candidates who earn a CLTD certification must maintain their CLTD certification every five years to continue being recognized as certified. For more information about certification maintenance, please refer to the APICS Certification Maintenance Handbook.

Q. HOW DO I ACCESS MY CLTD DIGITAL BADGE?

A. Beginning February 2025 (final date TBD), if you pass your CLTD exam, you will receive an email from Credly prompting you to log into your account and accept your digital badge. Digital badges can be shared in your email signature line and social media sites.